

## Lost your Food Managers certificate?

So you spent the time- and the money- to obtain your food managers certification, and it's required by FL. ~509.039 (the Florida law), and probably required as a function of your employment, but now you've lost it. We can help. For starters, it's very important that you know for certain exactly which certificate you earned, be it the **ServSafe** certificate (it's blue and white) or the **National registry of Food Safety Professionals** (NRFSP) certificate (its green and white). They are both the Food Safety Manager certificate, but its two different companies, and you have to know which one you've earned.



### If you earned the ServSafe certificate ServSafe Manager Training & Testing

Please go to [www.servsafe.com](http://www.servsafe.com) and create user name and password (or log-in if you already have an account). You should be able to print your certificate once logged in to your account. If you are uncertain, the ServSafe customer service phone number is 1-800-765-2122.



### If you earned the NRFSP certificate

Please use the below form and obtain a replacement certificate, but before you fax/mail it in, call the toll free number of the bottom of the form. Their customer service phone number is 1-800-446-0257.

**Good advice**-- make a copy of your certificate when you obtain a replacement, put the copy up on the wall "conspicuously displayed" as required, and put the original in your file cabinet for safe keeping.  
Good advice- right?

# REPRINT REQUEST / RECORD UPDATE



- Please print clearly
- Fax, email, or mail completed form
- Incomplete and unsigned forms will result in a processing delay
- \$18 charge with standard delivery or \$38 charge with rush delivery

Today's Date: \_\_\_\_\_ Approximate Test Date: \_\_\_\_\_ Certificate #: \_\_\_\_\_

## IDENTITY DISCLAIMER (required)

I certify that all of the information contained on this form is true and accurate to the best of my knowledge and that I am requesting this reprint / record update of my Food Safety Manager Certification for myself.

Signature \_\_\_\_\_

## REASON FOR REPRINT REQUEST

- Lost card                       Address change / correction  
 Starbucks                       Name change / correction (documentation required)

<b>CURRENT RECORD</b>		
<input type="checkbox"/> Residential	<input type="checkbox"/> Business - Name of business: _____	
_____	_____	_____
Last Name	First Name	Phone Number
_____	_____	_____
Street Address / P.O. Box	City / State	ZIP Code
_____	_____	_____
Email Address		
_____		
<b>RECORD UPDATE</b>		
<input type="checkbox"/> Residential	<input type="checkbox"/> Business - Name of business: _____	
_____	_____	_____
Last Name	First Name	Phone Number
_____	_____	_____
Street Address / P.O. Box	City / State	ZIP Code
_____	_____	_____
Email Address		
_____		

**PAYMENT**     \$18 (standard delivery)     \$38 (rush delivery)

<p><b>Check or Money Order</b>                  Make checks payable to "NRFSP" and mail to:                   NRFSP                  P.O. Box 628244                  Orlando, FL 32862-8244</p>	<p><b>Credit Card</b> (by signing below, you authorize NRFSP to charge your card)  <input type="checkbox"/> Visa    <input type="checkbox"/> MasterCard    <input type="checkbox"/> AMEX    <input type="checkbox"/> Discover</p> <p>_____</p> <p>Credit Card Number                      Exp. Date                      Sec. Code</p> <p>_____</p>
<p><b>Bill to Administrator Account</b></p> <p>_____</p> <p>Name / Code</p>	<p>Name (as it appears on credit card)                      Cardholder's Signature</p> <p>_____</p> <p>Billing Address                      City                      State                      ZIP</p>

Your request will be processed and shipped within 3-5 business days after payment is received.

Standard delivery = 10 business days (\$18)    ■    Rush delivery = 5 business days (\$38)

Phone: (800) 446-0257    ■    Email: [customer.service@nrfsp.com](mailto:customer.service@nrfsp.com)    ■    Web: [www.NRFSP.com](http://www.NRFSP.com)    ■    Fax: (407) 352-3603